



Online W-2 Opt In Form

Name: _____

UID: _____

I give my consent to electronic (online) delivery of my W-2 tax form. I understand that in doing so, I will receive online delivery of my W-2 tax form and will not receive a paper copy of my W-2 tax form from the California Institute of Technology.

Employee Signature

Date

Please print completed form, sign, and send it to Payroll Services

1. By Campus Mail: Send to Payroll Services, MC 156-84
2. By Email: Attach form to email, send to payrollsdepartment@caltech.edu
3. By Fax: Fax form to 626-449-9208
4. Drop Off: Deliver form to the Human Resources Office, 399 Holliston Ave.
Monday through Friday, 7:30 a.m. to 5 p.m.