

CALIFORNIA INSTITUTE OF TECHNOLOGY

RECOMMENDATION FORM MEMBER OF THE PROFESSIONAL STAFF

The Division of _____ recommends the appointment
of _____ as a **Member of the Professional Staff.**

Current Classification: _____ Current Salary: _____

Please consult with Compensation regarding any future classification and/or salary adjustments.

Immediate Supervisor: _____

1. Academic Record: (Degrees, majors, dates, and schools)

2. Professional Experience: (Dates, positions, titles, employers including Caltech)

3. Summary of Qualifications:

Present a cogent rationale for the candidate's promotion to MPS.

- Describe the collegial interaction between the candidate and faculty.
- Discuss the candidate's contributions to the Institute's educational program.
- List relevant publications and talks authored or co-authored by the candidate and his/her contributions thereto.
- What is the candidate's standing/recognition in the local/national/international community? (Attach biography, bibliography, and supporting letters if appropriate.)

Approval

NOMINATING FACULTY MEMBER:

Print: _____

Sign: _____

Date: _____

DIVISION CHAIR:

Print: _____

Sign: _____

Date: _____

ASSOC. VICE PRESIDENT, HUMAN RESOURCES:

Print: _____

Sign: _____

Date: _____

PROVOST:

Print: _____

Sign: _____

Date: _____

IACC MEETING DATE: _____