Navigating Harassment Training
When cookies are not enabled

User will see a log out screen
Resolution: enable 3rd party cookies in browser
Firefox

Enable 3rd Party Cookies

Should be set to standard
Enable Pop-Ups

Firefox

Should be unchecked
Finding & Starting the training
Navigating MyLearn

• MyLearn can be found in the access.caltech.edu web portal
Navigating MyLearn

• MyLearn is in the Self Service section, between ‘MyBenefits’ and ‘Parking’.
• Click on MyLearn
• Enter access.Caltech.edu log-in credentials again
Navigating MyLearn

[Image of the Caltech Learning Center's homepage]

View assigned trainings here

- **My Assignments**: View online courses that have been assigned to you
- **My Enrollments**: View all ILT sessions in which you are enrolled
- **Transcript**: View all training that you have completed
- **Course Catalog**: Browse for courses in the Caltech Course Catalog
Click ‘LAUNCH COURSE’ in your MyLearn portal to open the training.
Click on the ‘Click here to launch the course’ button to open a new pop-up window for your training.
Click on the ‘Click here to launch the course’ button to open a new pop-up window for your training.
You will be automatically prompted to choose your language.
   - Click **save** once you have chosen the language of your choice.
View your training progress here.

You can change your language here any time.

Choose begin to start the training.