

Cómo acceder al curso de
entrenamiento sobre el acoso

Configure su navegador

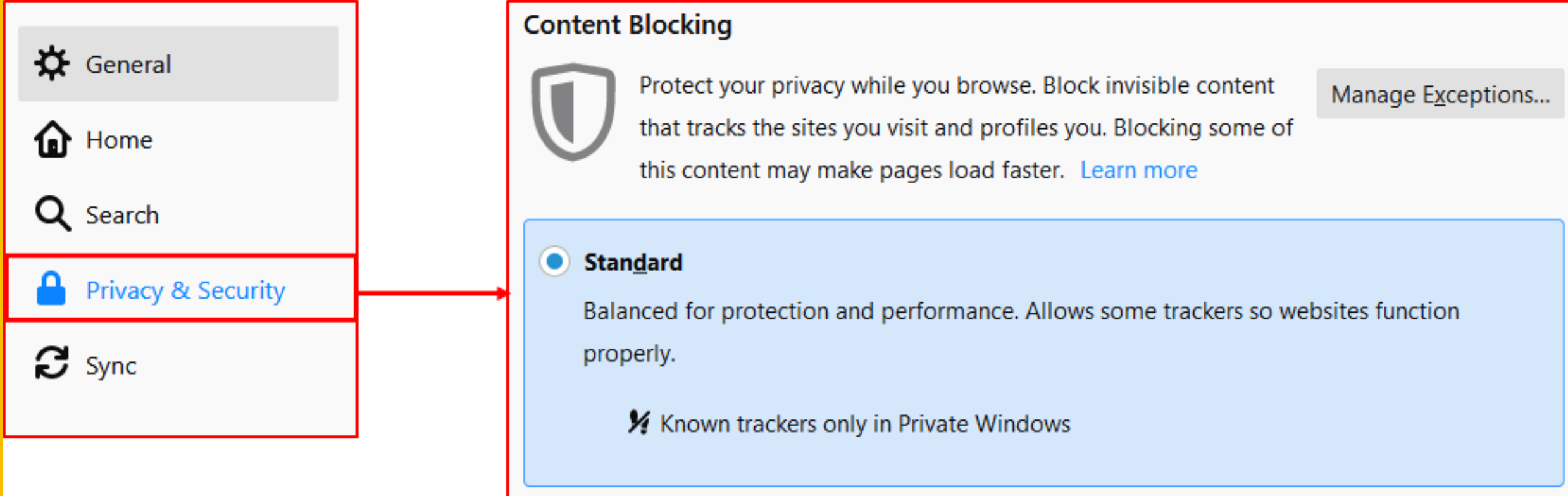
Qué ocurre cuando las cookies no están habilitadas

- Aparecerá una pantalla de cierre de sesión
- Solución: activar las cookies de terceros en el navegador



Firefox

Permitir
cookies de
terceros

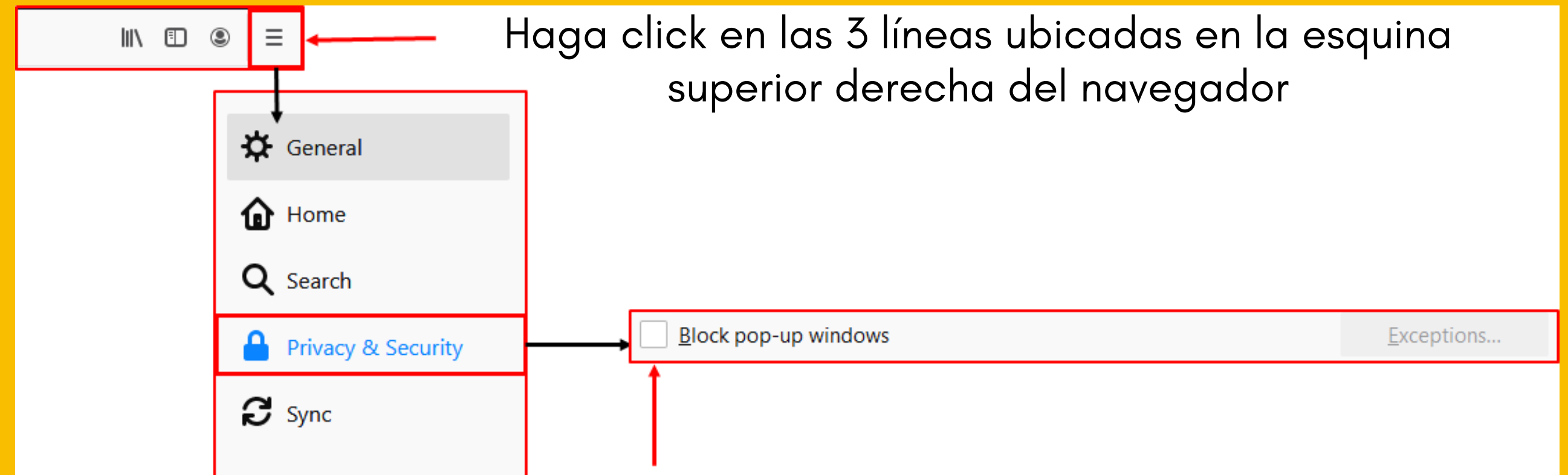


The screenshot shows the Firefox settings interface. On the left, a sidebar contains menu items: General, Home, Search, Privacy & Security (highlighted with a red box), and Sync. A red arrow points from the 'Privacy & Security' menu item to the 'Content Blocking' settings panel on the right. The 'Content Blocking' panel features a shield icon and a description: 'Protect your privacy while you browse. Block invisible content that tracks the sites you visit and profiles you. Blocking some of this content may make pages load faster. [Learn more](#)'. A 'Manage Exceptions...' button is located in the top right of this panel. Below the description, the 'Standard' option is selected with a radio button. Its description reads: 'Balanced for protection and performance. Allows some trackers so websites function properly.' At the bottom of the panel, there is a checkbox labeled 'Known trackers only in Private Windows' which is currently unchecked.

El nivel debe ser estándar

Permitir ventanas emergentes

Firefox



La opción de "Bloquear ventanas emergentes" no debe estar marcada

Cómo encontrar e iniciar los cursos de entrenamiento

Cómo navegar por MyLearn

- MyLearn se encuentra en el portal web de [access.Caltech.edu](https://access.caltech.edu)

Welcome to access.caltech

Username *

Password *

[\[forgot your password?\]](#)

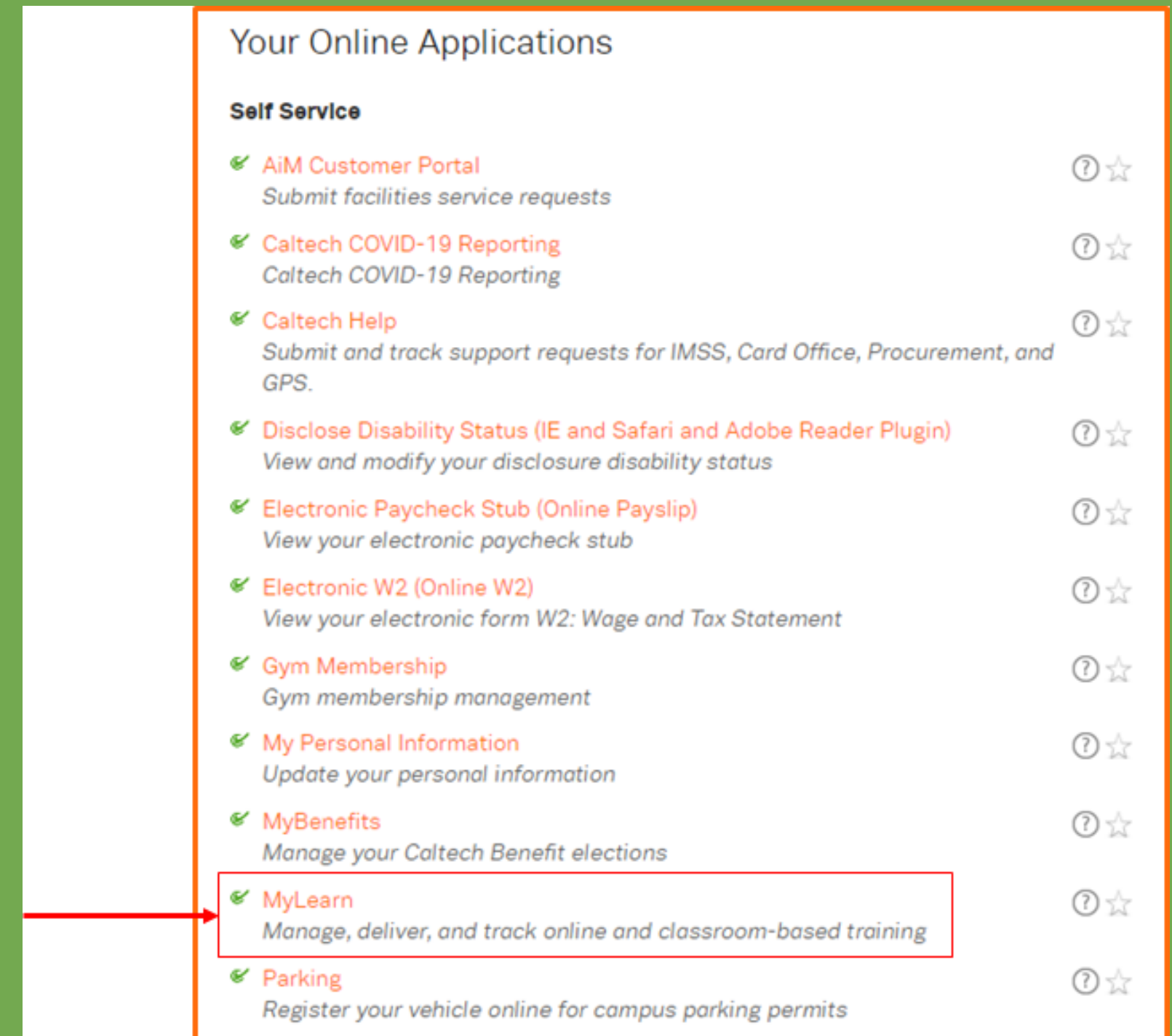
Sign In >

First time logging in? [Click here](#) If you need assistance, please contact the IMSS Help Desk at 626.395.3500 (M-F, from 8AM to 5PM) or email us at help@caltech.edu.

IMPORTANT: Your browser must accept cookies to use access.caltech.

Cómo navegar por MyLearn

- MyLearn se encuentra en la sección Self Service, entre 'MyBenefits' y 'Parking'.
- Haga click en **MyLearn**
- Ingrese nuevamente sus datos para iniciar sesión en access.caltech.edu

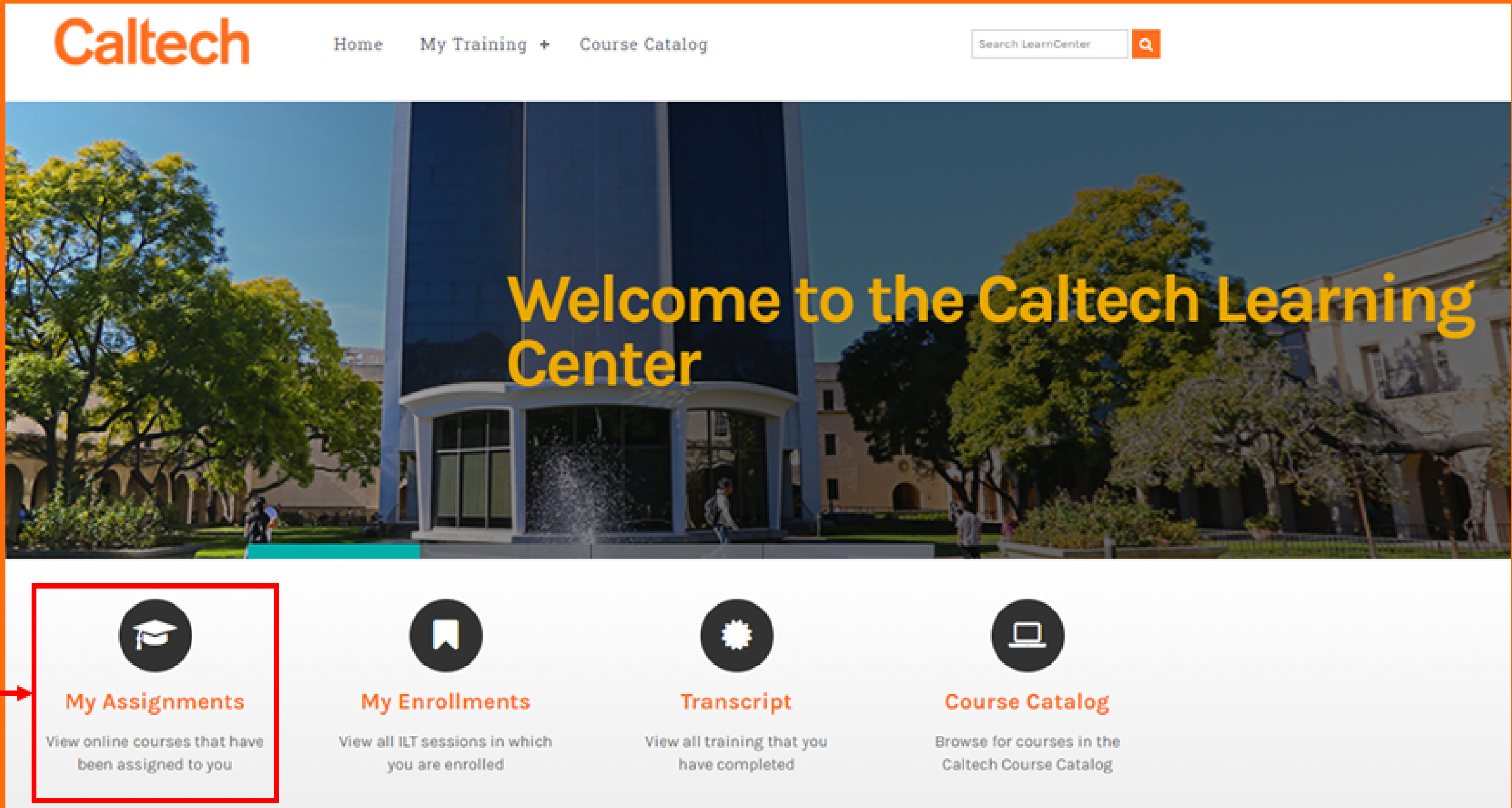


Your Online Applications

Self Service

- ✓ **AiM Customer Portal** ? ☆
Submit facilities service requests
- ✓ **Caltech COVID-19 Reporting** ? ☆
Caltech COVID-19 Reporting
- ✓ **Caltech Help** ? ☆
Submit and track support requests for IMSS, Card Office, Procurement, and GPS.
- ✓ **Disclose Disability Status (IE and Safari and Adobe Reader Plugin)** ? ☆
View and modify your disclosure disability status
- ✓ **Electronic Paycheck Stub (Online Payslip)** ? ☆
View your electronic paycheck stub
- ✓ **Electronic W2 (Online W2)** ? ☆
View your electronic form W2: Wage and Tax Statement
- ✓ **Gym Membership** ? ☆
Gym membership management
- ✓ **My Personal Information** ? ☆
Update your personal information
- ✓ **MyBenefits** ? ☆
Manage your Caltech Benefit elections
- ✓ **MyLearn** ? ☆
Manage, deliver, and track online and classroom-based training
- ✓ **Parking** ? ☆
Register your vehicle online for campus parking permits

Cómo navegar por MyLearn



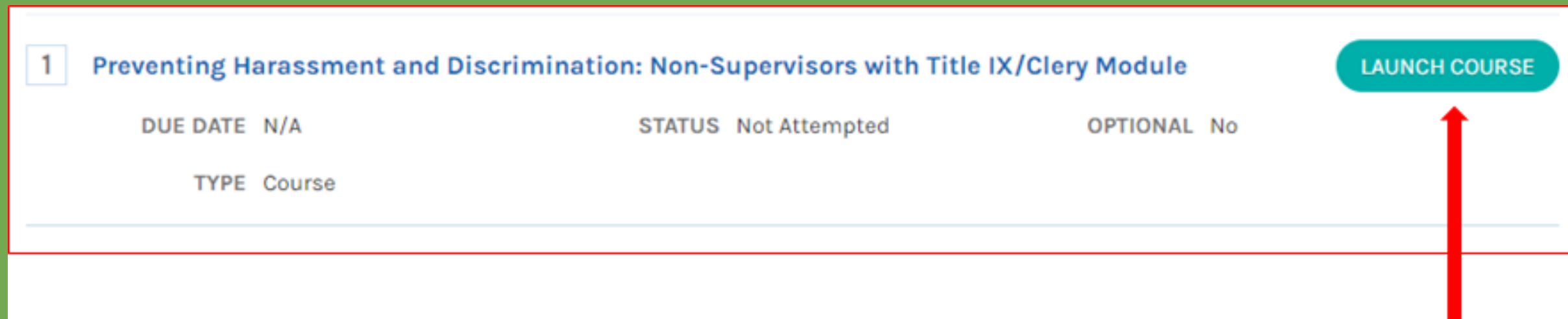
The screenshot shows the Caltech Learning Center website. At the top left is the Caltech logo. To its right are navigation links: Home, My Training +, and Course Catalog. Further right is a search bar labeled "Search LearnCenter" with a magnifying glass icon. Below the navigation is a large banner image of a Caltech building with the text "Welcome to the Caltech Learning Center" overlaid in yellow. At the bottom, there are four main navigation cards, each with an icon and a description:

- My Assignments** (graduation cap icon): View online courses that have been assigned to you. This card is highlighted with a red border and a red arrow points from the text on the left to it.
- My Enrollments** (bookmark icon): View all ILT sessions in which you are enrolled.
- Transcript** (sun icon): View all training that you have completed.
- Course Catalog** (laptop icon): Browse for courses in the Caltech Course Catalog.

Vea los cursos de
entrenamiento
asignados aquí

Cómo iniciar el curso de entrenamiento

- Haga click en 'LAUNCH COURSE' en el portal MyLearn para abrir el curso de entrenamiento



1 Preventing Harassment and Discrimination: Non-Supervisors with Title IX/Clery Module

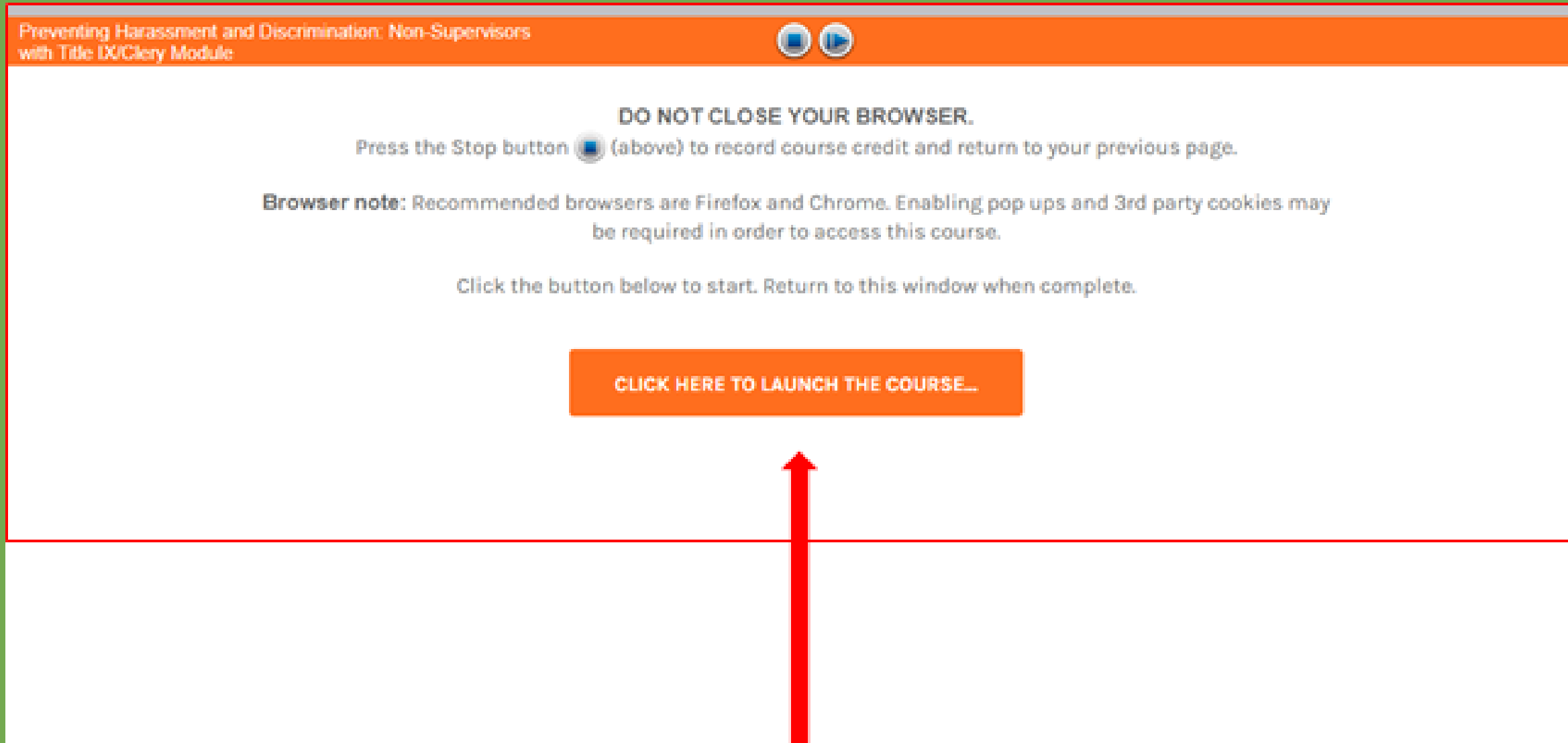
DUE DATE N/A STATUS Not Attempted OPTIONAL No

TYPE Course

LAUNCH COURSE

Abra el curso de entrenamiento

- -Haga click en el botón 'Click here to launch the course' para abrir el curso de entrenamiento en una nueva ventana emergente



Preventing Harassment and Discrimination: Non-Supervisors
with Title IX/Clergy Module

DO NOT CLOSE YOUR BROWSER.
Press the Stop button  (above) to record course credit and return to your previous page.

Browser note: Recommended browsers are Firefox and Chrome. Enabling pop ups and 3rd party cookies may be required in order to access this course.

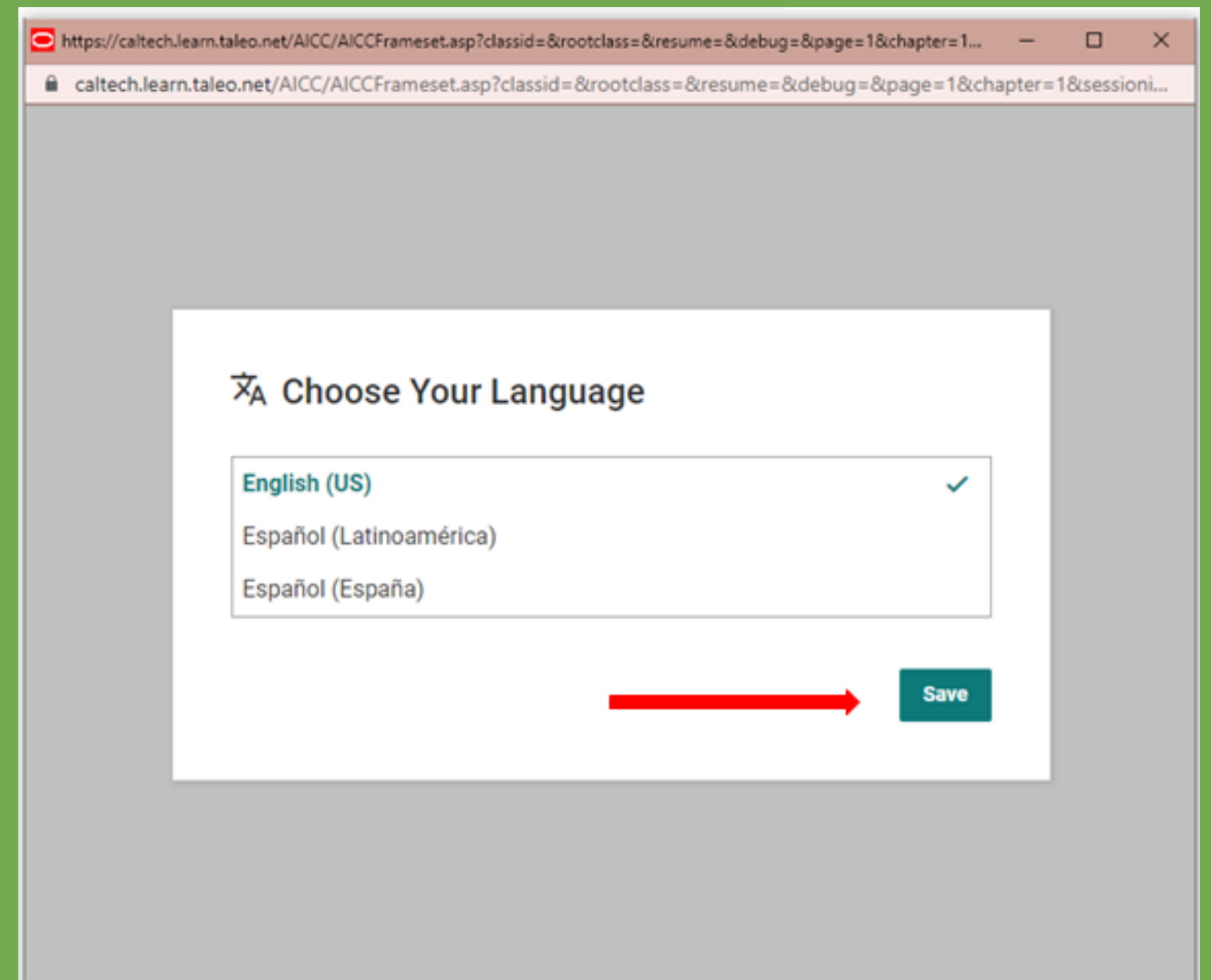
Click the button below to start. Return to this window when complete.

CLICK HERE TO LAUNCH THE COURSE...

A red arrow points from the bottom of the slide to the 'CLICK HERE TO LAUNCH THE COURSE...' button.

Elija su idioma

- Haga click en el botón 'Click here to launch the course' para abrir el curso de entrenamiento en una nueva ventana emergente
- Se le pedirá automáticamente que elija su idioma
 - Haga click en el botón Save una vez que haya elegido el idioma



Begin!

- Usted puede cambiar el idioma aquí en cualquier momento
- Haga click en 'Begin' para iniciar el curso de entrenamiento

The screenshot shows a web browser window with the URL <https://caltech.learn.taleo.net/AICC/AICCFrameSet.asp?classid=&rootclass=&resume=&debug=&page=1&chapter=1&sessionid=3-4A7F8594-5A7E-40A4-A76E-D880EB91EFAB&courseid=109&DCT=...>. The main heading is "Preventing Harassment and Discrimination for Higher Education". To the right of the heading is a circular progress indicator showing "0%". Below the heading is a "Choose a language" dropdown menu currently set to "English (US)". Underneath, there are two module cards. The first card is titled "MODULE 1 Building Positive Workplaces" and has a blue "Begin" button. The second card is titled "MODULE 2 Developing Awareness and Recognizing Discrimination" and has a greyed-out "Begin" button. Both cards show a progress bar at the bottom right with "0%" next to it.

- Vea el progreso de su entrenamiento aquí