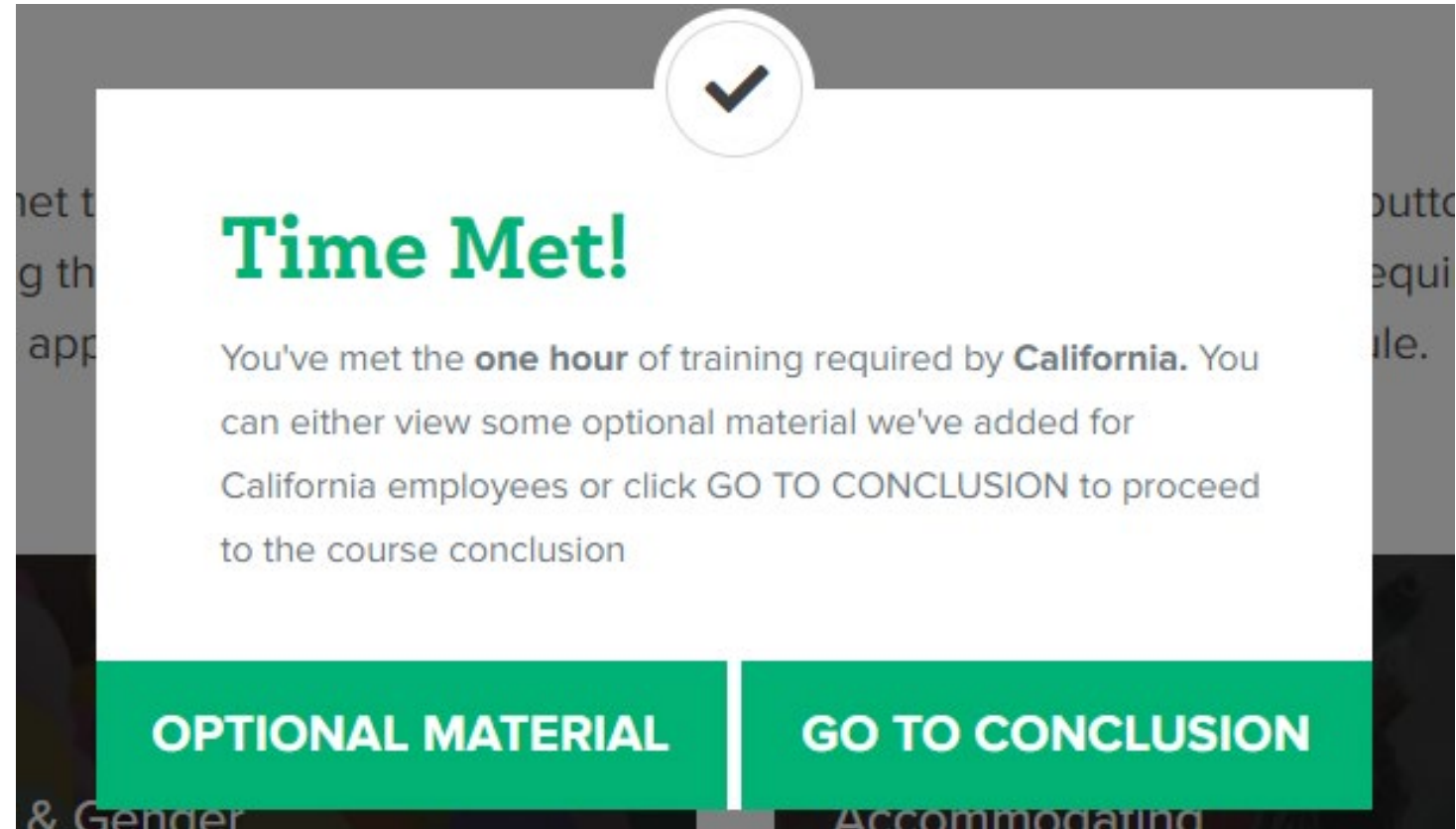


Complete and **Exit Training**

To complete and exit the training, select Go To Conclusion.



A screenshot of a training completion screen. At the top center, there is a white circle containing a black checkmark. Below this, the text "Time Met!" is displayed in a large, bold, green font. Underneath, a paragraph of text reads: "You've met the **one hour** of training required by **California**. You can either view some optional material we've added for California employees or click GO TO CONCLUSION to proceed to the course conclusion". At the bottom of the screen, there are two green rectangular buttons with white text. The left button says "OPTIONAL MATERIAL" and the right button says "GO TO CONCLUSION". A red arrow points upwards from the bottom center of the image towards the "GO TO CONCLUSION" button.



You will view the last conclusion video and select Next when finished.

The screenshot shows a video player interface. At the top left, the text 'GROUNDSWELL / Course Conclusion' is displayed. To the right of this are icons for a clock, 'ASK', a dropdown menu with 'A?' and a downward arrow, and 'EXIT'. The main video area has a dark green background with the 'GROUNDSWELL' logo and the word 'CONCLUSION' below it. At the bottom of the video area is a progress bar with a play/pause button on the left and a time indicator '01:48' on the right. Below the video area is a navigation bar with two buttons: 'PREVIOUS' and 'NEXT'. A red arrow points upwards to the 'NEXT' button. A 'TRANSCRIPT' button is visible on the left side of the navigation bar.

From the Course Complete page, select Next.

GROUNDSWELL / Course Complete

Read To Me - 0m:00s / 0m:35s

Course Complete

Thank you for your participation in this learning experience. Creating workplaces that are respectful, welcoming, and safe for everyone takes effort. But, by understanding the problems we face together, and responding to them appropriately and immediately, we can reduce harassment and retaliation in our workplaces.

Your HR Contact:

Human Resources
hrcompliance@caltech.edu
[HR compliance training webpage](#)

Key Takeaways

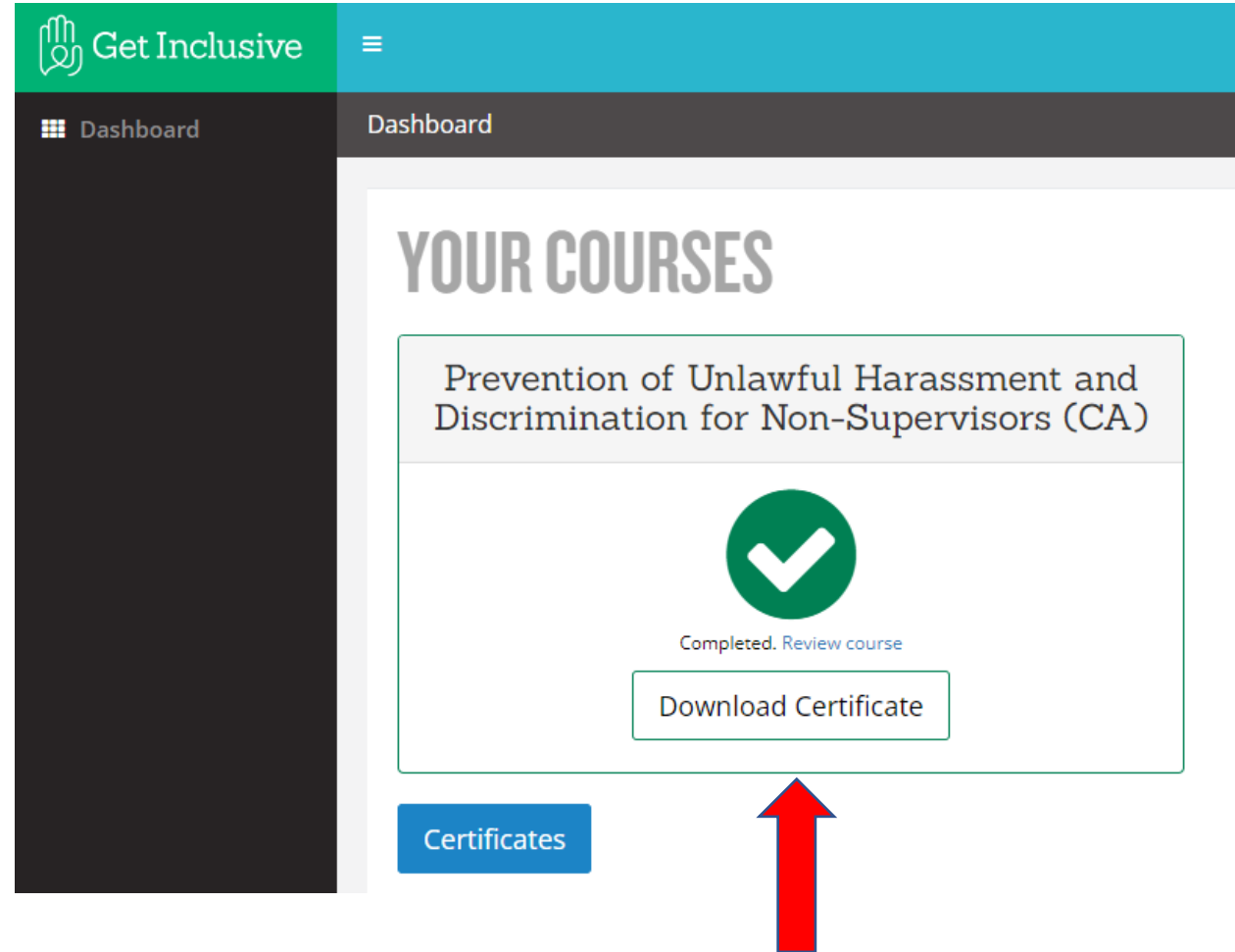
- We need to identify and recognize harassment and retaliation in the workplace.
- Responding to these problems is vital to individual and institutional well-being.
- Understanding our shared biases and reluctances can help us challenge them for the better.

PREVIOUS NEXT



When training is fully complete, it will take you back to the Dashboard and status will update to Completed.

Print or save the Certificate of Completion for your records by selecting Download Certificate.



The screenshot displays the 'Get Inclusive' dashboard. The top navigation bar is green with the 'Get Inclusive' logo and a teal bar with a menu icon. Below this, a dark grey sidebar contains a 'Dashboard' link. The main content area has a teal header with 'Dashboard' and a white section titled 'YOUR COURSES'. A course card for 'Prevention of Unlawful Harassment and Discrimination for Non-Supervisors (CA)' is shown with a green checkmark icon and the text 'Completed. Review course'. A 'Download Certificate' button is located below the course card. A blue 'Certificates' button is positioned at the bottom left of the course card area. A red arrow points upwards from the bottom center towards the 'Download Certificate' button.

Certificate of Completion
will include the
date of completion and
the training course title.

CERTIFICATE OF COMPLETION

Presented to

Jane Doe

Awarded on

Friday - June 09, 2023

For Completing _____

Prevention of Unlawful Harassment and Discrimination for Non-Supervisors

Online self-paced Course at getInclusive.com



A handwritten signature in black ink, appearing to read "Kim Swanson", written over a horizontal line.

Kim Swanson – Director of Learning

2023-06-09

Date

Cert ID 506170126-1453
Verify authenticity at <https://app.getinclusive.com/verify/506170126-1453>