

California Institute of Technology (Caltech)

2025 Caltech Child Care Assistance Program Application

Mailed applications must be received or postmarked by 11/1/2024.

Faxed, emailed or late applications will not be accepted.

APPLICANT INFORMATION:

Name: _____ Street Address: _____

Caltech UID: _____ City/State/Zip: _____

Email Address: _____ Phone: _____

Caltech Affiliation:

- Faculty
 Campus Staff
 Postdoctoral Scholar
 Graduate Student

SPOUSE/DOMESTIC PARTNER INFORMATION:

Name: _____

Employment:

- Employed
 Full-time student
 Actively looking for employment
 Disabled (per IRS code)
 Not Employed
 Not legally authorized to work due to immigration status

DEPENDENT INFORMATION: (Children aged 10 and younger, please list from youngest to oldest):

Name of Child:	Birth Date:
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

HOUSEHOLD INCOME:

1. CCAP Applicant Gross salary (complete one line unless you have multiple jobs):		Annual Income
a) Monthly paycheck:	\$ _____ (wage) x 12 =	\$ _____
b) Biweekly paycheck (every other week):	\$ _____ (wage) x 26 =	\$ _____
c) Semi-monthly paycheck (twice a month):	\$ _____ (wage) x 24 =	\$ _____
d) Hourly	\$ _____ (wage) x _____ (hrs worked per week) x 52 =	\$ _____
2. Spouse/Domestic Partner Gross Salary (complete one line unless you have multiple jobs):		
a) Monthly paycheck:	\$ _____ (wage) x 12 =	\$ _____
b) Biweekly paycheck (every other week):	\$ _____ (wage) x 26 =	\$ _____
c) Semi-monthly paycheck:	\$ _____ (wage) x 24 =	\$ _____
d) Hourly	\$ _____ (wage) x _____ (hrs worked per week) x 52 =	\$ _____

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3. Other Family Income:

Child Support (monthly amount)	\$ _____
Bonus	\$ _____
Spousal Support (monthly amount)	\$ _____
Unemployment (monthly amount)	\$ _____
Sales Commission	\$ _____
Other (such as Veteran's Benefits, AFDC, welfare)	\$ _____

TOTAL 2025 PROJECTED FAMILY GROSS INCOME*: \$ _____

** To be eligible for 2025 CCAP assistance, an applicant's projected total family annual gross income can be no greater than \$148,500.*

Documentation:

- Applicant's 2 most recent paystubs
- Spouse/Domestic Partner's 2 most recent paystubs
 - If none are applicable, please state why here: _____
- Copy of your 2023 Federal Income Tax Returns (must include pages showing dependents, gross income line & signatures)
- If your spouse is not employed, documentation verifying one of the following:
 - documentation or attestation your spouse/RDP is actively looking for work,
 - that they are a full time student,
 - that they are considered legally disabled and cannot work, OR
 - that they cannot work due to US immigration status.
 - If none are applicable, please state why here: _____
- Copies of child(ren) relationship documentation for all children ages 10 and under (birth certificate(s), legal guardianship paperwork, and/or adoption paperwork)
 - You do not need to provide documentation if:
 - o Your child is on Caltech's medical, dental, and/or vision plan.
 - o Your child has been approved for CCAP in the past 2 years.
 - o The Benefits Office may reach out if additional documentation is required.

I (We) declare that the information reported is true, correct, and complete. I (We) also agree to provide, if requested, any necessary documentation to support this application.

Applicant Signature and Date

Spouse/RDP Signature and Date

**Mail the application and applicable documentation:
CCAP Program (Personal & Confidential)
1200 E. California Blvd.
Mail Code 161-84
Pasadena, CA 91125
Mailed applications must be received or postmarked by 11/1/2024**